

Cancellation Email

From,
Rita Sutton
231-9021 Odio Avenue
Logan NV 28021
(212) 379-7573

08-10-2022

To,
Harry Park
8864 Netus Rd.
Reedsport NY 65021

Subject: Job Interview Cancellation

Dear Harry Park,

This is to inform you that the Job Interview which was scheduled on 10th October 2022 for Marketing Executive had been canceled. The panel will not be available at the venue on the scheduled date so, we have to cancel the interview until further notice.

We are working on this matter and will come up with a new venue where our panel can be available. Kindly accept our apology for the inconvenience caused by us. We hope you'll co-operate in this situation. You'll be informed by us on the further scheduled date.

Thank You.

Regards,
(Signature)
Rita Sutton