

Cancellation Letter

From,
Richa Jonas
22908 Nunc. Avenue
Erie Rhode Island
(290) 871-4021

Date-08-08-2022

To,
Keefe Greene
092-7902 Viv Avenue
Woodruff SC 872172

Subject: Request to terminate my credit card services - XXXX-XXXX-XXXX

Dear Sir/Madam,

I want to inform you that the credit card linked to an account bearing number - XXXX-XXXX-XXXX is no longer needed. I have been enjoying the card services for two years but due to some personal reasons, I request you to cancel the services at the earliest.

Below are the card details :

Name on the card - Richa Jonas

Card number - XXXX-XXXX-XXXX

Date of expiry - May 2024

CVV - 022

Type of card - Business

All the dues have already been paid. November 2022 is the last time when any transaction was made via it. I request you to inform me through a confirmation letter once the termination has been done for my future reference.

Thank you,

Yours sincerely,
Aaron Hawkins