

Request Letter for Fee Concession in School

From,
Neeta Gupta
Delhi

Date:

Dear Ma'am,

I am Neeta Gupta, studying in class XII and I am writing this letter to request you for concession in my school tuition fee because unfortunately, my father lost his job due to some reasons. Therefore my family has been hardly able to fulfill living expenses and if I get recession it would be really helpful.

I would be really thankful if my request is considered.

Thank you
Neeta Gupta