

# Request Letter for Admission in LKG

From,

ABC

Address of ABC

Date: 10 Feb 2021

To,

Name of Principal

Address of School/College

Dear Sir/Ma'am,

I hope you are doing well. My son Vinay is 4 years old and has been studying in playschool in Dwarka and he has quite good knowledge according to a nursery school student. My son has been a pretty good student at learning and grasping information. He is really interested in dancing and painting as well. We came across the fact that your school provides overall development for a child not only in education but in co-curricular activities also. I want to send my child to your school for a better future. I have filled form for admission, please provide an interview slot so that you can access the abilities of my son.

Thank You

Father's Name