

Sample Request Letter for Sponsorship

Date: 12 Dec 2019

To,

Vansh Verma

ABC Block, New Delhi

Dear Vansh,

As you know that we are an NGO for the environment and community. We have been contributing to society and nature since the beginning of our NGO and we will be a strong community and 5 years old this month on 27 December. We have successfully organized various activities to promote cleanliness and saving nature. But on our 5th anniversary, we look forward to organizing our environment protection awareness program on a large scale and invite various influencers to cover a large number of people. Your little contribution will help us in bringing forward this campaign. We request you to consider our request and let us know if you are up for this.

Looking forward to a positive response.

Thank You,

ABC NGO