

Motivation Email for Employee

From : hsuhail@gmail.com

To : kumarravi89@gmail.com

Subject : Employee Motivation Letter

Dear Ravi Kumar,

I hope that this e-mail finds you well. Today I am writing this letter to inform you that we are highly impressed by your performance for the current project. Your hardwork and sincerity towards is speaking volumes. For the effort and outcomes which you have brought for the project you have gained bonus for the next two months . You are an asset for our firm and your teamwork and dedication towards projects is tremendous. We would also like to assign you as lead for the next project, I hope we will see remarkable performance in it as well. We wish you all the best for future and hope that you will keep working this hard and reach at top levels at our firm.

Warm regards .

Suhail

Operational Manager